

**City of Fairfax
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes
September 13, 2012
Sherwood Community Center**

PRAB Members Present: Brian Knapp, Jane Albro, Bob Reinsel, Zinta Rodgers-Rickert, Mike Anderson, Harry Wilbur, Kirk Holley, Ester Nasjleti, Jeff Farrell, Jon Stehle, Mike Slawski, Joseph Harmon, Evie Ifantides

Members Absent: None

Staff Present: Michael McCarty, Director of Parks & Recreation
Gregg Tonge, Parks Manager
Brianne Baglini, Operations Manager

1. Call to Order: 7:06pm

Chairman Knapp stated that all meetings will be paper less and unless PRAB members want hard copies, they will need to email Christina Hurdle to inform her that they would like a printed packet. This must be done prior to the next meeting.

2. Adoption of Agenda

Motioned to approve by Kirk Holley, seconded by Jeff Farrell and the agenda was approved as presented.

3. Approval of Minutes

The minutes from PRAB meeting July 12, 2014 were approved as presented; motioned by Bob Reinsel, seconded by Mike Slawski

4. Elections for Year 2014/2015:

A. Chairman: Brian Knapp was nominated for Chairman by Jeff Ferrell and second by Jon Stehle. **The motion passed unanimously**

B. Vice Chairman: Jon Stehle was nominated for Vice Chairman. Motion by Mike Slawski, seconded by Jeff Farrell. **The motion passed unanimously**

5. Old Business: Michael McCarty gave updates on the following

- a) **Park Naming:** Downtown park name was officially adopted by Council on Tuesday, September 9, 2014 as "Old Town Square"
- b) **Old Town Square:** Construction is slightly behind, but substantial completion will be completed by December. Landscape plantings will be done in the spring with a Spring 2015 ribbon cutting
- c) **New Events:** Rock the Block events are going great with crowd estimate around 700. The last one is scheduled for September 26, 2014.
- d) **Ashby Pond:** Ashby Pond was officially opened with a ribbon cutting in July 2014. Chairman Knapp thanked PRAB members who were in attendance. Gregg Tonge, Park Manager and the Parks Crew were recognized and commended for doing a tremendous job with the construction of the trail and improvements to the site...

- e) **George T. Snyder trail:** the project is out to bid and should be under contract by October with a December potential construction start date.

6. New Business:

a) **By-Laws**

Chairman Knapp spoke about the By-laws and suggested to PRAB members that they review the proposed draft and compare to the 1983 document. Suggestions and corrections can be sent to Michael McCarty or Chairman Knapp via email prior to the next meeting. Chairman Knapp also suggested that PRAB members consider if there is a need for an Ad-Hoc committee to study the by-laws or adopt the revisions suggested by the Chairman with cooperation from staff.

- b) **Strategic Plan:** Michael McCarty presented PRAB members with the final strategic plan document. McCarty also gave a status of the implementation process and shared tracking Annual Work Plan Metrics related to implementation for the 1-2 year strategies. Each staff member is assigned to implement elements. Some strategies PRAB will have to address specifically as the owners of the strategies. Michael McCarty will update PRAB in September and June of the status of the Annual Work Plan.

- c) **Capital:** The Capital Projects spreadsheet was presented by Michael McCarty and an explanation of the capital process with PRAB's involvement was outlined. Chairman Knapp suggested to PRAB members that they review the document, discuss capital with their respective groups and come prepared for the October meeting for detailed discussion and decisions on capital recommendations.

- a. **Michael McCarty requested support to spend the \$150,000 in the FY2015 capital for playgrounds on Draper Drive Park replacing the large playground that was removed three years ago.** Harry Wilbur made motion to approve the spending of the \$150,000 for Draper Drive Park, seconded by Jeff Farrell. **Motion passed unanimously**

- d) **Legacy Options for Old Town Square:** Brianne Baglini, Operations Manager, gave a presentation on proposed Legacy options and pricing for Old Town Square. Staff was seeking input from PRAB prior to going before City Council in the October work session with the proposal. Staff will incorporate the recommendations from PRAB, and PRAB had consensus to move forward with the presentation.
- e) **Park Naming:** Park and Trail naming will be at a future meeting. Mayor was promised that PRAB would validate our current policy at a future work session. PRAB will address this issue this year.
- f) **Park rules revision;** Michael McCarty said that there is a need to revisit our current alcohol policy so we can legally have it at our events along with other park rules such as drones, voluntary no smoking zones, contractors in the parks, and others. Staff will present recommended revisions at a future meeting.
- g) **World Police and Fire Games report:** Largest sporting event in the world; held every 4 years; over \$100 million dollar economic impact to the region; Reston will be the Athletes Village; many events at George Mason University. The City will have two major events.

7. Parks & Recreation Report:

Michael McCarty gave the following report:

Two long-time employees will be retiring in November; Alan Green and Christina Hurdle.

Legacy Golf Tournament coming up on Monday, September 22nd.

New way finding signs installed at Daniels Run Park.

Will be working to revise alcohol policy for certain events.

Staff is working with the Commission for Accreditation of Park and Recreation Agencies (CAPRA) to

become accredited.

Old 7-11 store on Plantation Parkway and gas station next door will be razed and a new Patient First will be built with potential proffers for the City.

Downtown Charrette November 6, 7, & 8th – GMU & City partnering for funding

School board has issues with Park & Recreation using their gyms for field hockey.

Artificial turf at FHS has been replaced.

An App for mobile devices is slated to be rolled out for Fall Festival

All other items as incorporated in the PRAB Report

8. Stakeholder Updates:

- a) School Board – Bob Reinsel – Teen rep for PRAB should be easy to find – new turf at Fairfax High School will be dedicated Friday night
- b) Planning Commission – Joseph Harmon – Oak Knolls could be renovated to become multi-family & 16' & 20' townhouses – Old 7-11 on Plantation Parkway and gas station next door will be razed and a new Patient First will be built – Fairfax Circle plan still ongoing
- c) Senior Center Council – Jane Albro - Senior Center Council is revising their By-Laws to make them easier to read and reference. She will report on status at the next meeting.
- d) Community Appearance Committee – Kirk Holley – City Staff have asked the CAC to look at the downtown landscaping, signage and sidewalks for any suggested changes. Also working on updating the Adopt-A-Spot program with DPW.
- e) Commission on the Arts – Harry Wilbur – working on finalizing their public art procedures. Policy was approved by Council. Getting a piece of art for Sherwood Community Center. Part of their Strategic Plan Initiative is to get more attention to the literary arts by tying it together with Fall for the Book on Sunday, October 14th at 6:30pm at Sherwood.
- f) NOVA Parks – Brian Knapp – Presentation to Mayor & Council Wednesday, November 19th at Sherwood. Corn Maze at Temple Hall Farms opens. Two holiday light show coming up at Bull Run and Meadowlark. NVRPA will now be known as NOVAPARKS.

Adjournment:

The meeting was adjourned at 10:04pm

The next PRAB meeting will take place: Thursday, October 9, 2014

Minutes prepared by: Gregg Tonge, Parks Manager